

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
February 16, 2023  
**MINUTES**

<b>I.        OPENING BUSINESS</b>
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**I.A.        CALL TO ORDER – 4:45 P.M.**

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, February 16, 2023, at 4:45 p.m. with Bridge, Cruz, Monroe, and Shaw present. James Na was absent from the meeting.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:45 p.m. regarding a student readmission matter; a parent request for expungement of expulsion proceeding; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: coordinator, secondary curriculum and instruction; and public employee discipline/dismissal/release.

**I.B.        RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, and Shaw present. The Board met in closed session from 4:45 p.m. to 5:51 p.m. regarding a student readmission matter; a parent request for expungement of expulsion proceeding; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: coordinator, secondary curriculum and instruction; and public employee discipline/dismissal/release.

The Board took the following action: authorized the Superintendent or designee to issue a notice of non-reelection to certificated teacher 28620; and appointed Brian Ilharreguy as coordinator of secondary curriculum effective February 28, 2023. No further action was taken that required public disclosure.

2. Pledge of Allegiance  
Led by Ayala HS student Michael.

#### **I.C. PRESENTATION**

1. Golden Bell Award Recipient  
President Shaw presented teacher Michael Collins with a certificate in recognition for his Engineering and Architecture Pathway program at Ayala HS.

#### **I.D. STAFF REPORT**

1. Comprehensive School Safety Plans  
Whitney Fields, Director, Risk Management, presented the Comprehensive School Safety Plans.

#### **I.E. COMMENTS FROM STUDENT REPRESENTATIVE**

Maya King said she was not at the last Board meeting because she had her last school water polo game; provided school sporting event updates; congratulated Chino HS girls' basketball for making it to the CIF semifinal to be held on Saturday at the new Chino HS gym at 6:00 p.m.; congratulated Golden Bell award recipients; announced information for Ayala HS Sadie's dance; said Chino HS had to cancel their Sadie's dance; spoke about a student who found out she leukemia after donating blood at the last blood drive, and that fundraising information will be forthcoming; and asked for thoughts and well wishes for the student's healthy recovery.

#### **I.F. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Barbara Bearden, CHAMP President, spoke about Ibis Cordero, Coordinator, Parent and Family Engagement, Access & Equity, and informational presentations she provides; reminded everyone that School Portraits by Adams Photography is holding its annual Julie Gobin Memorial Hit the Greens for Scholarships tournament on March 20; said English learners are currently taking English language proficiency assessments and fifth graders are participating in physical fitness testing; and said Monday is a school holiday for Presidents Day and CVUSD will get a three-day weekend.

**I.G. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Albert Vande Steeg regarding rescinding the Board action regarding the naming of the Preserve #2 school; Kathy Gallagher regarding a book recommendation; Rhonda Wallace regarding long-term substitute pay (certificated); Richard Wales regarding Chino Hills Police Department; Jim Gallagher regarding Chino Valley Chamber of Commerce upcoming career day; Misty regarding special education issues; Byron Gonzalez regarding current issues and children's book author Raphael Warnock; and Krystal regarding bullying and school disciplinary actions.

**I.H. CHANGES AND DELETIONS**

The following changes were read into the record: Item III.E.1., Certificated/Classified Personnel Items, removed only the section Appointment – Extra Duty; Item III.D.7., Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP12), corrected the amount \$58,924.52 to read as a credit; Item III.D.9., Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP14), corrected the amount \$44,109.73 to read as a credit; and, Item III.D.10., Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP15), was pulled from the agenda.

**II. ACTION****II.A. HUMAN RESOURCES**

- II.A.1. Resolution 2022/2023-32, Release of Temporary Certificated Employees**  
Moved (Bridge) seconded (Monroe) motion carried (3-1, Cruz voted no) to adopt Resolution 2022/2023-32, Release of Temporary Certificated Employees and authorized the Superintendent or his designee to send Notice of Release to employees affected with an effective date of June 30, 2023. Student representative voted yes.

**III. CONSENT**

Moved (Bridge) seconded (Monroe) motion carried (4-0) to approve the consent items, as amended. Student representative voted yes.

**III.A. ADMINISTRATION**

**III.A.1. Minutes of the February 2, 2023 Regular Meeting**

Approved the minutes of the February 2, 2023 regular meeting.

**III.A.2. Revision of Bylaws of the Board 9323—Meeting Conduct**

Approved the revision of Bylaws of the Board 9323—Meeting Conduct.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.3. Donations**

Accepted the donations.

**III.B.4. Request for Allowance of Attendance Due to Emergency Conditions at Ayala HS**

Approved the request for allowance of attendance due to emergency conditions at Ayala HS.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Readmission Case 22/23-32**

Approved student readmission case 22/23-32.

**III.C.2. Request from Parent to Expunge Expulsion Proceeding Related to Student Case 22/23-32**

Denied the parent request to expunge expulsion proceeding related to student case 22/23-32.

**III.C.3. School Sponsored Trips**

Approved/ratified the school-sponsored trips for Hidden Trails ES, Magnolia JHS, Chino HS, and Don Lugo HS.

**III.C.4. Career Technical Education/Carl D. Perkins Advisory Committee**

Approved the Career Technical Education/ Carl D. Perkins Advisory Committee as follows: Jennell Acker, CTE Teacher, Chino Hills HS (Hospitality, Tourism, & Recreation); Rose Bomentre, Assistant Superintendent, Baldy View Regional Occupational Program; Yvette Bookout, Computer Operations Support Technician, CVUSD; Michael Collins, Parent, CTE Teacher, Ruben S. Ayala HS (Engineering & Architecture); Scott Eckersall, Engineer, Eckersall LLC (Engineering & Architecture); Anthony Indolino, Sr. Light & Sign Mechanic (Energy, Environment, &

Utilities); Magdalena Joya, Parent, Registered Nurse (Health Science & Medical Technology); Craig Lindemulder, Parent, CTE Teacher, Chino Hills HS (Arts, Media, & Entertainment); Alexandria Casillas, EDD Student; Evan Chang, IED Student; Ting Xiao, EDD Student; Jeremiah Park, EDD Student; Julian Rodriguez, Ed.D., District Administration, CVUSD; Mike Rolland, CTE Teacher, Chino Hills HS (Arts, Media, & Entertainment); Dorinda Sullivan, CTE Teacher/District Librarian (Business & Finance; Marketing, Sales & Service; Arts, Media, & Entertainment); Zeb Welborn, President of Chino Valley Chamber of Commerce (Business & Finance; Arts, Media, & Entertainment); and Elizabeth Williams, CTE Teacher, Chino HS (Hospitality, Tourism, & Recreation).

**III.C.5. Universal Prekindergarten Program Grant Plan**

Approved the Universal Prekindergarten Program Grant plan.

**III.C.6. New Course: Cybersecurity Honors**

Approved the new course Cybersecurity Honors.

**III.C.7. New Course: Professional Theatre**

Approved the new course Professional Theatre.

**III.C.8. New Course: Advanced Professional Theatre**

Approved the new course Advanced Professional Theatre.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP1)**

Approved the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP1).

**III.D.4. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP4)**

Approved the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP4).

**III.D.5. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP10)**

Approved the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP10).

- III.D.6. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP11)**  
Approved the Change Order and Notice of Completion for Bid No.19-20-17F, Chino HS Reconstruction Phase 1 (BP11).
- III.D.7. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP12)**  
Approved the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP12), as amended.
- III.D.8. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP13)**  
Approved the Change Order and Notice of Completion for Bid No.19-20-17F, Chino HS Reconstruction Phase 1 (BP13).
- III.D.9. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP14)**  
Approved the Change Order and Notice of Completion for Bid No.19-20-17F, Chino HS Reconstruction Phase 1 (BP14) , as amended.
- III.D.10. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP15)**  
This item was pulled from the agenda.
- III.D.11. Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP18)**  
Approved the Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP18).
- III.D.12. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP22)**  
Approved the Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase 1 (BP22).
- III.D.13. Change Order and Notice of Completion for Bid No. 19-20-17F, Chino HS Reconstruction Phase I (BP24)**  
Approved the Change Order and Notice of Completion for Bid No.19-20-17F, Chino HS Reconstruction Phase 1 (BP24).
- III.D.14. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP11)**  
Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP11).

**III.D.15. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP16)**

Approved the Change Order and Notice of Completion for Bid No.19-20-32F, Chino HS Reconstruction Phase 2 (BP16).

**III.D.16. Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP25)**

Approved the Change Order and Notice of Completion for Bid No. 19-20-32F, Chino HS Reconstruction Phase 2 (BP25).

**III.D.17. Approval of Fund 35 Sub-Funds to Receive State Funds for Modernization Projects at Butterfield Ranch ES, Cattle ES, Country Springs ES, Eagle Canyon ES, Hidden Trails ES, Litel ES, Oak Ridge ES, Rolling Ridge ES, Canyon Hills JHS, Townsend JHS, and Ayala HS**

Approved the Fund 35 Sub-Funds to Receive State Funds for Modernization Projects at Butterfield Ranch ES, Cattle ES, Country Springs ES, Eagle Canyon ES, Hidden Trails ES, Litel ES, Oak Ridge ES, Rolling Ridge ES, Canyon Hills JHS, Townsend JHS, and Ayala HS.

**III.D.18. Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 06-01)**

Approved the Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 06-01).

**III.D.19. Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 06-02)**

Approved the Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 06-02).

**III.D.20. Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 07-01)**

Approved the Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 07-01).

**III.D.21. Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 09-02)**

Approved the Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 09-02).

**III.D.22. Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 09-03)**

Approved the Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 09-03).

**III.D.23. Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 09-05)**

Approved the Change Order and Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 09-05).

**III.D.24. Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP11-01)**

Approved the Notice of Completion for Bid No. 21-22-03F, Butterfield Ranch ES and Hidden Trails ES Alterations (BP 11-01).

**III.D.25. Request to Proceed with the Process to Name or Dedicate a Facility at Chino HS**

Approved the request to proceed with the process to name or dedicate a facility at Chino HS.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items, as amended.

**III.E.2. Rejection of Claims**

Rejected the claims and referred them to the District's insurance adjuster.

**III.E.3. New Job Description for Medical Assistant**

Approved the new job description for Medical Assistant.

**III.E.4. Comprehensive School Safety Plan for Each School**

Approved the Comprehensive School Safety Plan for each school.

**III.E.5. Student Teaching and Student Observation Agreement with Hope International University**

Approved the student teaching and student observation agreement with Hope International University.

**III.E.6. Student Fieldwork Agreement with University of Massachusetts Global**

Approved the student fieldwork agreement with University of Massachusetts Global.



## **IV. COMMUNICATIONS**

### **BOARD MEMBERS AND SUPERINTENDENT**

Don Bridge attended the Chino Hills Parks and Recreation Commission meeting the previous night, and said discussion included an update on the formation of the teen advisory board and policies that will go forward to the city council in March; and shared that the council is seeking student involvement from Chino Hills junior high's and high schools, and would like to see the word get out for this opportunity; and wished everyone nice holiday weekend.

James Na was absent.

Andrew Cruz announced a couple of upcoming District events; spoke about the need to make tough choices; commented on substitute teacher pay; requested an action item to rescind the naming of the Preserve School #2; spoke about California dropping the COVID-19 shot mandate for school children; spoke about possible executive action to mandate the COVID-19 vaccination; spoke about AB 659; said he will be reading from a book at every Board meeting because reading is a core tool for our kids; and he will be donating a book at every meeting.

Jonathan Monroe said he and President Shaw met with Chino PD to tour the new crime prevention facility; spoke about the District serving three cities with different law enforcement agencies, and not all of those agencies have the same budgetary capabilities, and that is one thing that will be looked at to bridge the gap; said he met with A.C.T. leadership and looks forward to establishing the relationship and looks forward to doing that with CSEA; thanked Glenmeade ES for hosting his site visit; spoke about Chino Hills HS drumline percussion ensemble; attended CIF games; and invited anyone who would like to share a concern with him, to please contact him.

Superintendent Enfield made no comments.

President Shaw said she met with Chino council member Mark Lucio this week and spoke about forming relationships with our partners; congratulated Hidden Trails ES for receiving California Distinguished School status; acknowledged Ayala HS students and teacher Michael Collins for the successful engineering program; congratulated winter sport athletes on dedication, hard work, and successes; acknowledged coaches for supporting our student athletes; said she enjoyed her visit the city of Chino police department; said she will follow-up regarding discipline levels with Dr. Enfield; and thanked students and parents for attending the meeting.

<b>V.      ADJOURNMENT</b>
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President Shaw adjourned the regular meeting of the Board of Education at 7:07 p.m.



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Sonja Shaw, President



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Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education